

How do we request Mutual Fund CAS statement?

What is CAS?

CAS also abbreviated as Consolidated Account Statement (CAS) includes Mutual Fund transaction details for all MF schemes managed by CAMS, Karvy and Franklin Templeton.

On request, the same is available in PDF format on your registered email ID.

How iRecord support import facility of CAS?

CAS contains details of each transaction for every single MF scheme invested or traded. The statement can be made available since inception.

Though CAMS is the distributor for this statement, it includes all MF schemes managed by CAMS, Karvy and Franklin Templeton.

A sample CAS copy is displayed below for educational purposes.

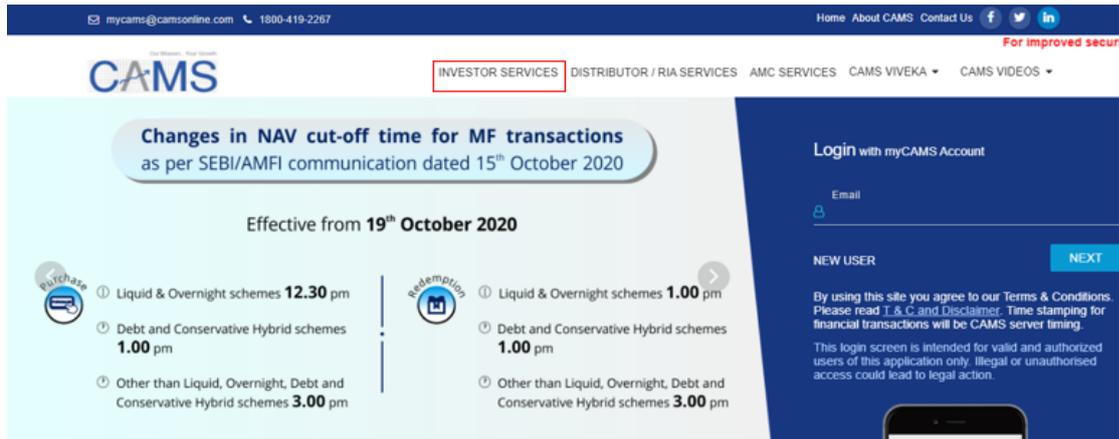
The image shows a sample Consolidated Account Statement (CAS) for Aditya Birla Sun Life Mutual Fund. The document is titled "Consolidated Account Statement" and covers the period from 01-Apr-2000 to 24-Dec-2019. It features the logos of Karvy Fintech and CAMS. The statement includes a table of transactions with columns for Date, Transaction, Amount (INR), Units, Price (INR), and Unit Balance. Two fund folios are detailed: Aditya Birla Sun Life Equity Fund - Dividend Regular Plan - Flexi (Aditya) and Aditya Birla Sun Life Dynamic Bond Fund Growth Regular Plan (Segregated Portfolio - I) (Aditya). The first folio shows a purchase of 1,00,000.00 units on 13-Feb-2017 and subsequent dividend payments. The second folio shows units created on 25-Nov-2019. A disclaimer at the bottom explains the 365-day rule for redemption/switch-out of units.

Date	Transaction	Amount (INR)	Units	Price (INR)	Unit Balance
Aditya Birla Sun Life Equity Fund - Dividend Regular Plan - Flexi (Aditya)					
Folio No. [REDACTED] PAN: [REDACTED] KYC: OK PAE: OK Registrar: CAMS		Opening Unit Balance: 0.000			
13-Feb-2017	Purchase	1,00,000.00	31,438.110	97.98	31,438.110
14-Feb-2017	***Change of Investor Email Address***				
17-Nov-2017	***Dividend Payout of Rs. 10.30 per unit - DCHDR***	328,882.83			
30-Nov-2018	***Dividend Payout of Rs. 7.18851038 per unit - DCHDR***	227,483.91			
29-Nov-2019	***Dividend Payout of Rs. 6.52181944 per unit - DCHDR***	208,054.45			
Closing Unit Balance: 31,438.110		NAV on 23-Dec-2019: INR 94.28		Valuation on 23-Dec-2019: INR 3,044,213.33	
NOTE: 365 days from the date of allotment; 181 Days. The exit load rate levied at the time of redemption/switch-out of units will be the rate prevailing at the time of allotment of the corresponding units. Customers may request for a separate Exit Load Applicability Report by calling our toll free numbers 1800-270-7000 or from any of our Investor Service Centers.					
Aditya Birla Sun Life Dynamic Bond Fund Growth Regular Plan (Segregated Portfolio - I) (Aditya)					
Folio No. [REDACTED] PAN: [REDACTED] KYC: OK PAE: OK Registrar: CAMS		Opening Unit Balance: 0.000			
25-Nov-2019	Units created in Segregated Portfolio 1		1,007,847.830		1,007,847.830
05-Dec-2019	***Jan Adviser - 1527967188***				
09-Dec-2019	***Jan Adviser - 1527967188***				
11-Dec-2019	***Change of Investor***				
Closing Unit Balance: 1,007,847.830		NAV on 23-Dec-2019: INR 1.3514		Valuation on 23-Dec-2019: INR 1,363,360.45	

How can we request CAS statement?

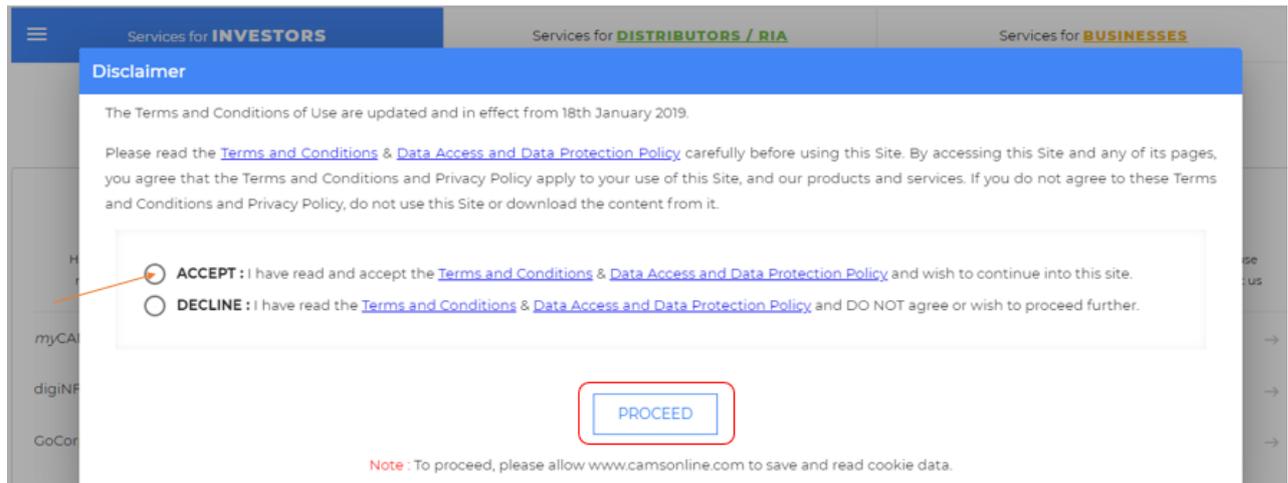
To request the same, we need to follow the steps below from CAMS Online website:

Step 1 : Log on to CAMS Online <https://www.camsonline.com/> website and select Investor services option from the menu



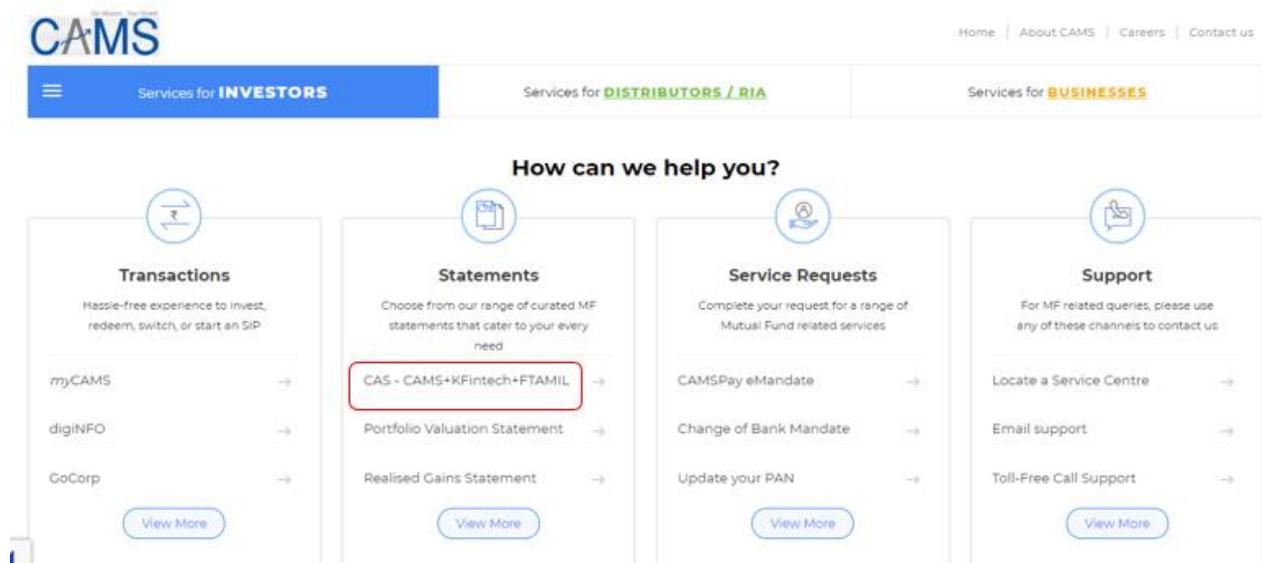
The screenshot shows the CAMS Online website. The top navigation bar includes 'Home', 'About CAMS', and 'Contact Us'. The 'INVESTOR SERVICES' menu item is highlighted with a red box. Below the navigation, there is a banner for 'Changes in NAV cut-off time for MF transactions as per SEBI/AMFI communication dated 15th October 2020', effective from 19th October 2020. The banner lists cut-off times for 'Purchase' and 'Redemption' for various scheme types. On the right, there is a 'Login with myCAMS Account' form with an email input field and a 'NEXT' button. A disclaimer text is visible below the login form.

Step 2 : A pop up will appear, after carefully reading the disclaimer, kindly tick Accept and Proceed



The screenshot shows a 'Disclaimer' pop-up window. The text reads: 'The Terms and Conditions of Use are updated and in effect from 18th January 2019. Please read the [Terms and Conditions](#) & [Data Access and Data Protection Policy](#) carefully before using this Site. By accessing this Site and any of its pages, you agree that the Terms and Conditions and Privacy Policy apply to your use of this Site, and our products and services. If you do not agree to these Terms and Conditions and Privacy Policy, do not use this Site or download the content from it.' Below the text are two radio button options: 'ACCEPT: I have read and accept the [Terms and Conditions](#) & [Data Access and Data Protection Policy](#) and wish to continue into this site.' and 'DECLINE: I have read the [Terms and Conditions](#) & [Data Access and Data Protection Policy](#) and DO NOT agree or wish to proceed further.' A red arrow points to the 'ACCEPT' radio button. Below the options is a 'PROCEED' button, which is highlighted with a red box. At the bottom, a note states: 'Note : To proceed, please allow www.camsonline.com to save and read cookie data.'

Step 3 : On the CAMSOnline homepage, click on **CAS CAMS+KFintech+FTAMIL** under the **Statements** tab.



Step 4 : Once you've completed Step 3, you will view a following form. You can select details as per your requirements or follow details as highlighted by us below

For the convenience of Mutual Fund investors, Registrar and Transfer Agents (RTA) CAMS, KFintech and FTAMIL have come together to provide a consolidated account statements. This statements provides a comprehensive view of the investor's holdings across Funds serviced by all the RTAs.

Please submit the form below to receive your consolidated statements via email.

STATEMENT TYPE

Summary (Only balances and valuation) Detailed (Includes transaction listing) **Select Detailed**

PERIOD

Current Financial Year Previous Financial Year Specific Period **Select Specific Period**

FROM DATE **Select your required time period**

TO DATE

FOLIO LISTING **Select with Zero balance folios**

With Zero balance folios Without Zero balance folios Transacted folios and folios with balance

EMAIL * **Enter KYC registered email ID**

PAN (OPTIONAL)

PASSWORD * **Create a new password**

CONFIRM PASSWORD *

Click Submit after you have completed all above details

You've now successfully placed request for CAS. You'll receive the same in your registered email inbox shortly.

Once received you can import the same in iRecord software, kindly follow the steps below to import the same

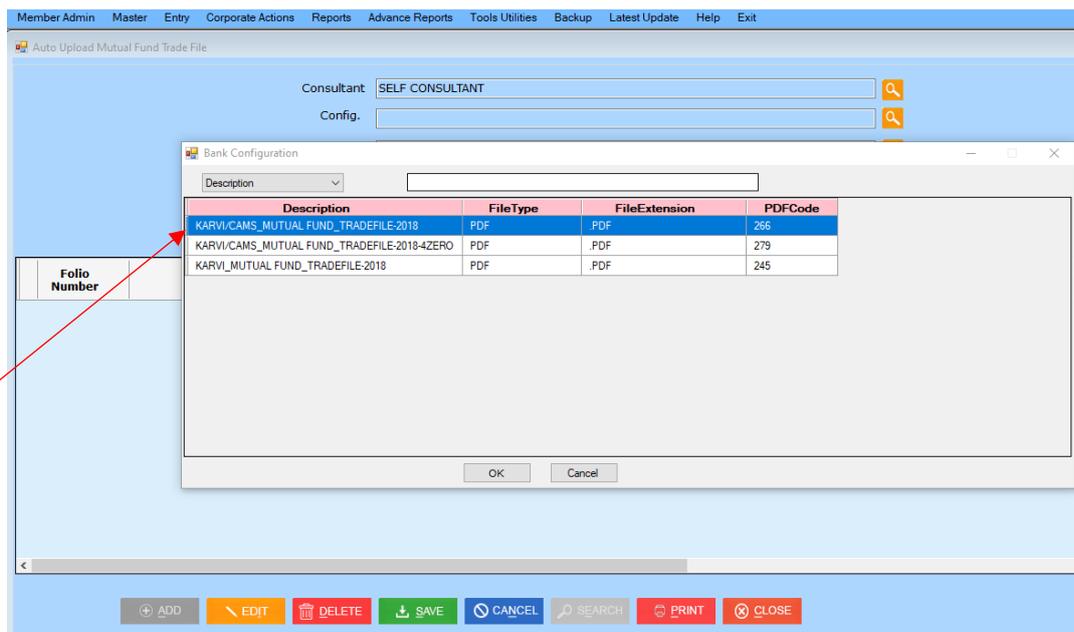
STEP 5 : We need to go Entry Module > Mutual Fund Bill entry > MF Auto upload entry



STEP 6 : once opened, you'll see a screen like this (attached below), We need to click ADD > fill all the details such as consultant, configuration, file path, bank via which we transferred the money etc.

Once done, we need to select the Mutual fund format named

“KARVI/CAMS_MUTUAL FUND_TRADEFILE-2018”



STEP 7 : Once done, you need to click OK and the file be imported.

We successfully imported CAS Statement in iRecord software and you can see Mutual fund reports as per your requirements in reports sections.

Please note : We've hidden few fields in the above attached images for our privacy concerns. The above attached details are meant solely for distribution for iRecord Software users and not meant for distribution to masses without prior acknowledgement and approval from iRecord InfoTech Solutions Private Limited This document and any attached files are confidential and protected for iRecord InfoTech Solutions Pvt Ltd. If you are not the addressee, any dissemination of this communication is strictly prohibited. Unless otherwise expressly agreed in writing, nothing stated in this communication shall be legally binding